



2139 N.E. Coachman Rd.
Clearwater, FL 33765
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www.suncoasthc.org

Suncoast Housing Connections is a non-profit housing organization focused on helping create affordable housing opportunities. Our mission is to provide Education, Counseling, Housing Opportunities and to Revitalize Neighborhoods for low to moderate income households. Since 1982, we have served 59,600 clients, created 4,688 homeowners and had an economic impact of \$35,424,170.

Job Position Marketing/Social Media Intern

Why TBCDC? Opportunity to work with a team of fun, fast-paced, friendly and committed individuals that believe deeply in TBCDC's mission. Learn about affordable housing and the why it is important for our communities, employers and clients. Great opportunity for someone just entering or returning to the workforce.

Desired Start Date ASAP

Job Qualifications Knowledge of Microsoft Office, high level of proficiency in writing and proofreading, strong communication skills, knowledge of social media sites including Facebook, Twitter, Instagram and others. Ability to handle confidential information in an appropriate manner.
Primary

Job Description

- Work collaboratively with staff to identify marketing needs
- Write and assist with creation of marketing materials
- Researching and organizing facts
- Assist with creation of social media content
- Design of comprehensive array of collaterals
- Secure quotes for collaterals.
- Update presence on all appropriate social media platforms
- Other duties as assigned my manager

Interested? Email fpheeney@suncoasthc.org with your resume and cover letter.